

Indiana Family and Social Services Administration

Division of Mental Health and Addiction

Wraparound Facilitator Certification

Must be an accredited agency

Name of Agency: _____ Date: _____

Name of person completing form: _____

Email/Phone Number of person completing form: _____

All agencies must attach documentation of the following:

- ☐ Approved accreditation by a nationally recognized accrediting body: AAAHC, COA, URAC, CARF, ACAC, JCAHO, OR NCQA
- ☐ Letter of support signed by your local system of care governing coalition that indicates involvement of your agency in the local system and that your agency's service delivery endorses the values and principles of a system of care
- ☐ Resume for each individual that will be providing Wraparound Facilitation

Please submit this form and copies of required documentation to the CA-PRTF Team at DMHA. DMHA is responsible for verifying that all agencies and Wraparound Facilitators meet the qualifications initially and at renewal of license or accreditation.

All provider agencies must maintain documentation that all other standards are met for the individuals providing the service and have copies available when DMHA staff complete audits;

1. Individual is a qualified mental health professional (QMHP); or has a Bachelor's degree in human service field with a minimum of three years of clinical or management experience in human service field and demonstrated two or more years of clinical intervention skills.
2. Demonstrated skills in team building and development.
3. Strong oral and written communication skills
4. Training as a children's mental health case manager
5. Training on INsite (waiver database) by Roeing Corporation or coworker
6. Training on Introduction to System of Care values and philosophy
7. Training on Child and Family Teams
8. DMHA Waiver Provider Training
9. DMHA Wraparound Facilitator Training
10. State and local criminal background screens completed within 12 months
11. State local Child Protective Services registry screen completed within 12 months
12. 5-panel Drug Screen completed within 12 months; or compliance with the Federal Drug-Free Workplace Act of 1988 by meeting the same requirements established for Federal grant recipients specified under 41 U.S.C. 101 Section 702(a)(1)